



JERUSALEM COLLEGE OF ENGINEERING
PALLIKKARANI, CHENNAI – 600 100

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

The 1st IQAC meeting for the academic year 2018-2019 held on 23.10.2018 at 10.00AM in the principal's office. The members present were:

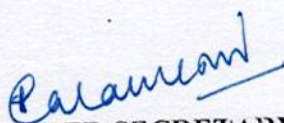
NAME	DESIGNATION	POSITION
Dr. M. Ramalingam	Principal	Chairperson
Prof. M. Mala	Chief Executive Officer	Member
Dr. M. A. Paneerselvam	Academician	Member
Prof. Venkatasubramaniam	Industrialist	Member
Dr. S. Rama Reddy	Professor, Dean – Research	Member
Dr. S. Anne Ligoria	Dean - Academics	Member
Dr. C. R. Rene Robin	Associate Dean	Member
Dr. P. Anuradha	Alumni Committee – Chairperson	Member
Dr. N. S. Elangovan	Campus Maintenance Committee – Chairperson	Member
Dr. N. John Jebarathinam	Hostel Committee Chairperson /Chief Warden	Member
Dr. R. Vaidyanathan	Proctor-in-Chief	Member
Ms. V. J. Subashini	Examination Cell Coordinator	Member
Mr. D. Kangeyan	Administrative Officer	Member
Mr. R. Sivagnanam	Chief Librarian	Member
Dr. N. Booma	Academic Coordinator	Member
Mr. M. Venkatesh	Head – Placement and Training	Member
Mr. A. N. Paneerselvam	Community Representative – Village Administrative Officer	Member
Dr. Ponsekar Abraham	Parent	Member
Ms. S. Sasikala	Community Representative – Government High School Headmistress, Balaji Nagar	Member
Mr. Karthik Krishnan	Alumnus	Member
Mr. V. Sudhakar	Associate Professor, JCE	Member
Dr. D. Parameswari	IQAC & NIRF Coordinator	Member- secretary

The following points were discussed:

- HODs are insisted to work towards the improvement of pass percentage.
- Odd Semester course files should be ready for submission on 31.10.2018.
- Even Semester work load of faculty members should be submitted to Principal on or before 09.11.2018.
- Even Semester course files will be ready for submission on or before 10.12.2018.
- List of books to be purchased for 3rd and 4th year students should be given to Principal on or before 29.10.2018.
- Faculty members appointed as Internal/External examiner, AUR / SQUAD for the University Examinations and paper evaluator during the vacation should attend the same without fail.
- HODs can recommend vacation to faculty members after verifying the completion of academic responsibilities such as course files, NBA files, arrangement in laboratories etc.
- Soft copy of Even Semester lab manuals must be given to Xerox in-charge along with the approval letter of Principal on or before 16.11.2018

Vision and Mission must be printed on the inside of front cover page.

PEOs and PSOs must be printed on the inside of back cover page.


MEMBER SECRETARY


CHAIRMAN

olc

Recommendations and Action Taken Report for the IQAC meeting :06.11.2017

Recommendation	Suggested by	Action Taken
To audit the files	IQAC	Audited by NBA coordinator
To improve Industry Institute Interaction	IQAC	Signed more MOUs
Apply Patents	IQAC	Patents applied from CSE department

Paramount

H. B. →



JERUSALEM COLLEGE OF ENGINEERING
PALLIKKARANI, CHENNAI – 600 100

INTERNAL QUALITY ASSURANCE CELL

29.1.2019

CIRCULAR

The members of the Internal Quality Assurance Cell (IQAC) were reconstituted on 28.1.2019 for the Academic Year 2018-19 as follows:

NAME	DESIGNATION	POSITION
Dr.R.Nalini	Principal	Chairperson
Dr. M.Ramalingam	Director	Member
Prof. M. Maia	Chief Executive Officer	Member
Dr. M. A. Paneerselvam	Academician	Member
Mr.Magesh	Industrialist	Member
Dr. S. Rama Reddy	Dean – Research	Member
Dr. S. Anne Ligoria	Dean - Academics	Member
Dr. C. R. Rene Robin	Associate Dean	Member
Dr. P. Anuradha	Alumni Committee – Chairperson	Member
Dr. N. S. Elangovan	Campus Maintenance Committee – Chairperson	Member
Dr.Marry Kutty Cyriac	HOD-BME	Member
Dr.G.Geetha	HOD-CSE	Member
Dr.S.Nagarajan	HOD-EEE	Member
Dr.K.Annaram	HOD-ECE	Member
Dr.V.Jamuna	HOD-E&I	Member
Dr.A.Vijaykumar	HOD-IT	Member
Dr.T.V.Ambuli	HOD-MBA	Member
Dr. N. John Jebarathinam	Hostel Committee Chairperson /Chief Warden	Member
Dr.R.Vaidyanathan	Proctor-in-Chief	Member
Ms. V. J. Subashini	Examination Cell Coordinator	Member
Mr. D. Kangeyan	Administrative Officer	Member
Mr. R. Sivagnanam	Chief Librarian	Member
Mr.M.Venkatesh	Head – Placement and Training	Member
Dr.P.Natarajan	Director of Physical Education	Member
Mr. S.Ramesh	Community Representative – Village Administrative Officer	Member
Mr.Aravind	Student Council President	Member
Mrs. V.Lalitha	Parent	Member
Mr. Karthik Krishnan	Alumni	Member
Mr. V. Sudhakar	AAA Coordinator	Member
Dr. D. Parameswari	IQAC & NIRF Coordinator	Member-secretary

Solicit your contribution for further development

Ramam
29/1/19.
MEMBER SECRETARY

R Nalini
30 Jan 19.
CHAIRPERSON



JERUSALEM COLLEGE OF ENGINEERING PALLIKKARANAI, CHENNAI – 600 100

The 3rd Internal Quality Assurance Cell (IQAC) meeting held on 15.02.2019 in the Conference Hall at 2.30 pm of the academic year 2018-19.

Members Present:

S.No	Name	Designation	Position	Signature
1	Dr.R.Nalini	Principal	Chairperson	<i>[Signature]</i>
2	Dr. M.Ramalingam	Director	Member	<i>[Signature]</i>
3	Prof. M. Mala	Chief Executive Officer	Member	<i>[Signature]</i>
4	Dr. M. A. Paneerselvam	Academician	Member	<i>[Signature]</i>
5	Mr.Magesh	Industrialist	Member	<i>[Signature]</i>
6	Dr. S. Rama Reddy	Dean – Research	Member	<i>[Signature]</i>
7	Dr. S. Anne Ligoria	Dean - Academics	Member	<i>[Signature]</i>
8	Dr. C. R. Rene Robin	Associate Dean	Member	<i>[Signature]</i>
9	Dr. P. Anuradha	Alumni Committee – Chairperson	Member	<i>[Signature]</i>
10	Dr. N. S. Elangovan	Campus Maintenance Committee – Chairperson	Member	<i>[Signature]</i>
11	Dr.Marry Kutty Cyriac	HOD-BME	Member	<i>[Signature]</i>
12	Dr.G.Geetha	HOD-CSE	Member	<i>[Signature]</i>
13	Dr.S.Nagarajan	HOD-EEE	Member	<i>[Signature]</i>
14	Dr.K.Annaram	HOD-ECE	Member	<i>[Signature]</i>
15	Dr.V.Jamuna	HOD-E&I	Member	<i>[Signature]</i>
16	Dr.A.Vijaykumar	HOD-IT	Member	<i>[Signature]</i>
17	Dr.T.V.Amouli	HOD-MBA	Member	<i>[Signature]</i>
18	Dr. N. John Jebarathinam	Hostel Committee Chairperson /Chief Warden	Member	<i>[Signature]</i>
19	Dr.R.Vaidyanathan	Proctor-in-Chief	Member	<i>[Signature]</i>
20	Ms. V. J. Subashini	Examination Cell Coordinator	Member	<i>[Signature]</i>
21	Mr. D. Kangeyan	Administrative Officer	Member	<i>[Signature]</i>
22	Mr. R. Sivagnanam	Chief Librarian	Member	<i>[Signature]</i>
23	Mr.M.Venkatesh	Head – Placement and Training	Member	<i>[Signature]</i>
24	Dr.P.Natarajan	Director of Physical Education	Member	<i>[Signature]</i>
25	Mr. S.Ramesh	Community Representative -- Village Administrative Officer	Member	<i>[Signature]</i>
26	Mr.Aravind	Student Council President	Member	<i>[Signature]</i>
27	Mrs. Lalitha	Parent	Member	<i>[Signature]</i>
28	Mr. Karthik Krishnan	Alumni	Member	<i>[Signature]</i>
29	Mr. V. Sudhakar	AAA Coordinator, Asso. Prof.	Member	<i>[Signature]</i>
30	Dr. D. Parameswari	IQAC & NIRF Coordinator	Member- secretary	<i>[Signature]</i>

Dr. N. Booma Academic coordinator member *[Signature]*

MINUTES OF THE IQAC MEETING

The second IQAC meeting for the academic year 2018-19 was conducted on 15-FEB-2019 at 2.30 P.M in the conference Hall.

The meeting started with the welcome address by the Chairperson and the following points were discussed:-

Curriculum Enrichment:

Department HOD's explained the steps taken for enrichment of the curriculum that,

- ❖ The contents beyond syllabus are identified as gap areas in the curriculum and contemporary issues relevant to the domain are taught in the class room.
- ❖ In order to make the students aware about the practices being followed in industry, the persons from industries were invited for expert lectures.
- ❖ The training workshops are arranged for the students from time to time.

Assessment Test Results/University Results:

- ❖ Chairman suggested that the Assessment Test to be conducted on third and fourth periods. First and second periods should be allotted for revision to improve the performance in the Internal Assessment Test.
- ❖ The IQAC member, the parent suggested that the weekly test may be conducted.

Seminar/Workshop/FDP/Value added courses conducted:

- ❖ HOD's of all departments were asked to conduct more number of FDPs, seminar, value added courses and workshop in future.

Infrastructure Maintenance:

- ❖ Lift for New Block is under construction.

Library Development:

- ❖ Chief Librarian was asked to coordinate for the purchase of new titles to be added in the library according to the new curriculum regulation.

Placement activities:

- ❖ Head placement cell explained the ongoing skill training measure and future plans.
- ❖ He briefed that many core companies have placed our students this time.
- ❖ As of now, 274 students got placed in companies CTS, Infosys, TCS, Sintel, Virtusa, TechMahendra, odessey, Gaggemini, etc., In addition, number of campus drive for placement is going to be carried out from next week.

Strengthening of Research Centers:

- ❖ Chairperson informed that HOD's are asked to motivate the faculty members to publish paper in 'Scopus Indexed' and 'Web of Science' Journal and submit the project proposal to funding agencies.

Student Support System:

- ❖ Physical education director explained the details of various sports and athletic events conducted among the students for the sports day.

Autonomous/Accreditation:

- ❖ Director informed that the UGC inspection for our institution will be in the month of March first week for the autonomous status.
- ❖ NBA Accreditation dates for inspection is given and waiting for the inspection date shortly.

Innovative measures and Best Practices:

- ❖ Chairperson informed that the all the HODs to take necessary steps to implement the innovative measures and best practices to strengthen our system.


MEMBER SECRETARY


CHAIRPERSON

Recommendations and Action Taken Report for the first IQAC meeting:
23.10.2018

Recommendation	Suggested by	Action Taken
Purchase of books	IQAC - Chairman	Books purchased for library
Improve the pass percentage	IQAC – Chairperson	Coaching classes are conducted for week students
Preparation of lab manuals	IQAC- chairperson	Prepared by faculty members

Parament

H. P. S
28/11/18